



Lower Kenilworth Improvement District

Bounded by the Railway line, Kenilworth Rd,
Rosmead Ave and Wetton Rd

LKID is a non-profit organisation (NPO) with registration number
2020/593529/08 and VAT number 4010292292.

Registered as a Community Based Organisation (CBO)
with the City of Cape Town

Registered Office: 20 Ascot Rd Kenilworth
Secretary: 22 Wargrave Rd Kenilworth

info@lkid.co.za

www.lkid.co.za

NOTICE is hereby given of the **ANNUAL GENERAL MEETING** of the **Lower Kenilworth Improvement District (LKID)**

that will take place at **18h30 on Wednesday 7 December 2022**

at Michael Oak Waldorf School, 4 Marlow Road, Kenilworth, where the following items will be discussed:

AGENDA

1. Registration
2. Welcome and Apologies
3. Membership
 - 3.1 – Resignations
 - 3.2 – New members
4. Quorum to constitute a meeting
5. Previous AGM minutes
 - 5.1 – Approval
 - 5.2 – Matters arising
6. Chairman's Report
7. Feedback on operations 2021/22
8. Noting of Audited Financial Statements 2021/22
9. Budget:
 - 9.1 – Approval of the budget for 2023/24
10. Implementation Plan: Approval for 2023/24
11. Appointment of Registered Auditor
12. Confirmation of Company Secretary
13. Election of Board Members
14. General
15. Q & A
16. Adjournment

Please note the following: The present Directors of the LKID and their respective portfolios are:

Name	Current Portfolio
P. Linnegar	Chair
A. Nelson	Finance
R. Moore	Safety & Security and Cleansing
C. Postlethwayt	Environment & Urban Management
M. Willis	Events & Social Management, Communications

NOTES

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the Company (LKID) may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at an AGM for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City or can provide proof of payment.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received **by 30 November 2022** to be approved and accepted at a meeting of the Board of directors of the LKID prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form must be delivered to the offices* of the Company no less than 24 hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email to info@lkid.co.za or by letter to the registered office* of the company. The Annual Financial Statements can be downloaded from the website.

- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." Therefore C. Postlethwayt and A. Nelson will resign, and they may make themselves available for re-election.
- Forms for Nomination of Directors may be downloaded from the website or be requested by email. These forms must be delivered to the offices* of the Company no less than 7 clear days prior to the advertised time of the start of the meeting, failing which they shall not be deemed to be valid.

**The following documentation is available
on the LKID website at www.lkid.co.za :**

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Minutes of 2021 AGM
- Agenda
- Audited AFS
- Implementation Plan 2023-2024
- Budget 2023-2024
- Membership application form
- Nomination as Director form
- Proxy form

* Registered Office of LKID: 20 Ascot Road, Kenilworth, **or**
Secretary: 22 Wargrave Road Kenilworth.